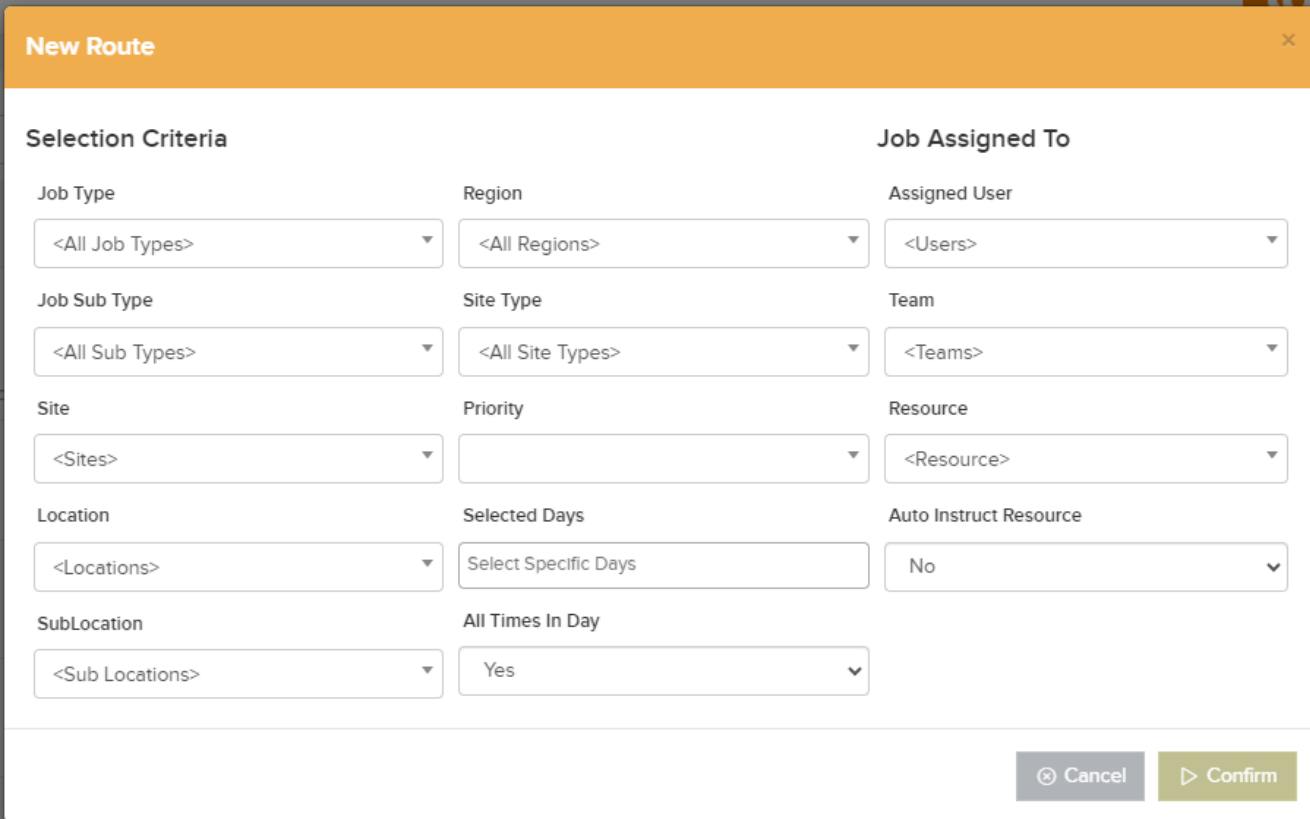


Advanced Job Routing

Settings – Advanced Job Routing allows newly created jobs or requests to be assigned to a Team , Assigned User or Resource based on the Job Type / Sub Type and where the job is located (site / location / sub-location, Region) or site type.

Click on ‘Add Routing’ to reveal a pop up where you can configure all the information in each row.



The image shows a 'New Route' configuration window with a grid of settings. The window has an orange header with the title 'New Route' and a close button. The settings are organized into two main sections: 'Selection Criteria' and 'Job Assigned To'. The 'Selection Criteria' section includes fields for Job Type, Job Sub Type, Site, Location, and SubLocation. The 'Job Assigned To' section includes fields for Assigned User, Team, Resource, and Auto Instruct Resource. There are also fields for Region, Site Type, Priority, Selected Days, and All Times In Day. At the bottom right, there are 'Cancel' and 'Confirm' buttons.

Selection Criteria		Job Assigned To
Job Type	Region	Assigned User
<All Job Types>	<All Regions>	<Users>
Job Sub Type	Site Type	Team
<All Sub Types>	<All Site Types>	<Teams>
Site	Priority	Resource
<Sites>		<Resource>
Location	Selected Days	Auto Instruct Resource
<Locations>	Select Specific Days	No
SubLocation	All Times In Day	
<Sub Locations>	Yes	

Click Confirm to save the **New Job to User Team Routing**

This advanced feature can be set up for Planned or Reactive Jobs for a certain Job Type, Job Sub Type, Site, Location,

Sub-location, Assigned User or Team, Resource and specific days and times.