

Asset Classes & Sub Classes

The *Asset Classes* area allows you to view, edit, delete, and create new *Asset Classes & Sub Classes* to help categorise your assets. Asset classes are important for PPM association. When creating a Planned Schedule by Asset you can choose the Asset Class so you will be provided with a list of all Assets in that Asset Class to activate that Planned Schedule to.

To create a new class select the *Add Asset Class* button at the top-left of the page:

To create a new Asset Sub Class click the Green Arrow to reveal the Sub Class option:

The screenshot shows a web interface for managing Asset Classes. At the top left, there is a green button labeled '+ ADD ASSET CLASS'. Below this is a table with columns: Asset Class, Asset Class Code, # Assets, and actions (EDIT, DELETE). The first row is 'AC Units' with code 'AC1' and 9 assets. Below the table, there is a section for 'Asset Sub Class' with a green arrow button labeled '+ ADD ASSET SUB CLASS'. Below this, there is a text input field for 'Asset Sub Class Name' and a 'Code' field. A message box says 'No Asset Sub Classes set up yet'. At the bottom, there is another row for 'Boilers' with 11 assets.

Asset Class	Asset Class Code	# Assets	
AC Units	AC1	9	EDIT DELETE
<div>+ ADD ASSET SUB CLASS</div> <div>Asset Sub Class Name</div> <div>Code</div> <div>No Asset Sub Classes set up yet</div>			
Boilers		11	EDIT DELETE

This will create a new blank row in the list for you to populate with an Asset Class title and Asset Class Code. Select *Update* when you have finished inputting the data in order to save the new Class and add it to the list.

You can also *Edit* and / or *Delete* the *Asset Class* information once it has been added to the list.

The *Asset Classes* list also shows how many Assets are associated with that particular Class, as seen in the screenshot above.