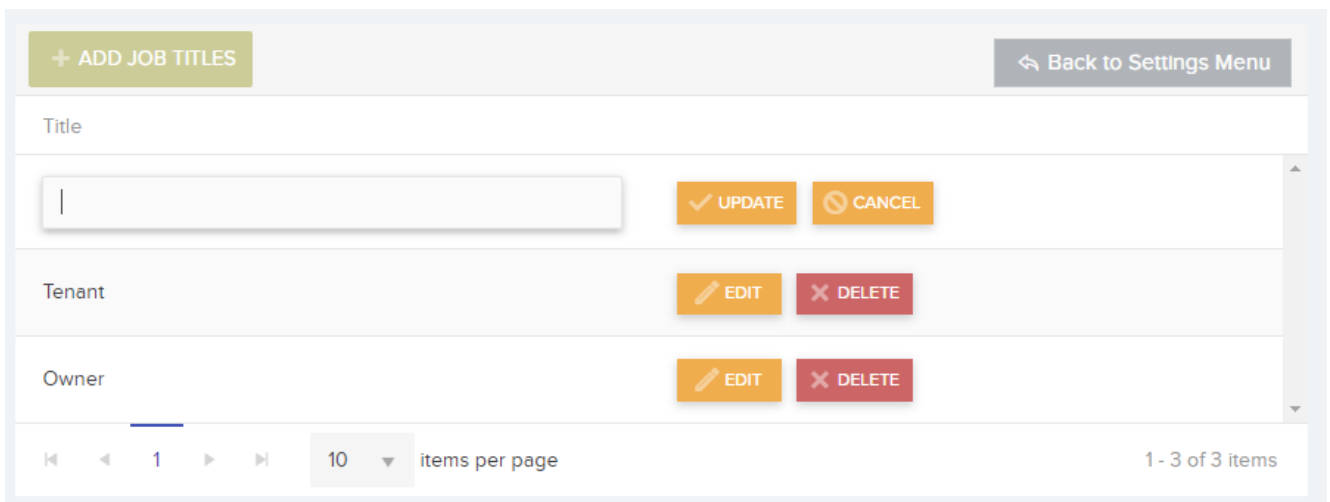


Job Titles

The *Settings* -> *Job Titles* area allows you to view, edit, delete, and create job titles, which can be used to describe / categorise site contacts.

To add a new job title, select the *Add Job Titles* button at the top-left of the page:



The screenshot displays the 'Job Titles' management interface. At the top left, there is a green button labeled '+ ADD JOB TITLES'. At the top right, there is a grey button labeled 'Back to Settings Menu'. Below these buttons is a table with three columns: 'Title', 'Tenant', and 'Owner'. The 'Title' column contains a text input field with a vertical cursor. To the right of the input field are two buttons: 'UPDATE' (orange with a checkmark icon) and 'CANCEL' (orange with a stop icon). The 'Tenant' and 'Owner' columns each have two buttons: 'EDIT' (orange with a pencil icon) and 'DELETE' (red with an 'X' icon). At the bottom of the table, there is a pagination control showing '1' in a blue box, followed by navigation arrows, a dropdown menu set to '10', and the text 'items per page'. On the far right, it says '1 - 3 of 3 items'.

This will create a new row in the *Job Titles* list for you to populate with a new Job Title. Select *Update* in order to save the new title and add it to the list.

You can also *Edit* and / or *Delete* the *Job Title* information once it has been added to the list.